

University Council

Terms of Reference

The authority of Council stems from the articles of government of Regent European University (2024). These terms of reference relate to the role of Council in managing the university; those relating to its role as Board of Directors and Shareholders are set out in the articles of the joint stock company.

Purpose

Council is responsible for the administration, management and stewardship of the whole revenue and property of the University in the interests of its financial and environmental sustainability; the regulation of the remuneration of all members of staff; and the establishment of Committees of its own members or others and the determination of the membership and the quorum of such committees.

University Council sets the mission and vision of the University and the overall strategic plan.

Remit

Strategy and culture

1. To set the Vision and Mission of Regent European University
2. To strategic direction of the university creating a strategic plan to achieve the vision and mission, with clear and achievable objectives
3. To manage and monitor strategic risks and maintain the strategic risk register
4. To establish the culture of the university and its ethical values, ensuring that working and operational practices support and further that culture
5. To set the policy for social, cultural and civic engagement
6. To set the policy for strategic partnerships, nationally, regionally and internationally.

Compliance, resources, financial health, sustainability and integrity

7. To ensure financial sustainability of the university
8. To set the annual budget
9. To ensure that all financial matters are correctly audited, and all reporting duly completed and submitted
10. To oversee all internal and external audit requirements
11. To ensure that the university meets or exceeds requirements for environmental sustainability
12. To manage/ensure the effective management of all university property, estate and infrastructure
13. To manage/ensure the effective management of the security of IT infrastructure, information and data
14. To ensure all legal requirements are met and embedded appropriately into university practices.

People

15. To make nominations (to the Board and Scientific Committee)
16. To oversee the appointment of the Rector and other senior appointments
17. To set and keep under review the remuneration of all staff
18. To manage/ensure the effective management of all human resources
19. To oversee the university's responsibilities for equality, diversity and inclusion.



Council draws on the expertise of the Scientific Committee in carrying out its functions and consults with Senate and with the University Executive on specific matters as well as with the wider student body (normally through the Student Forum).

Constitution

The articles state that the Board of Directors that administers the university is composed of two to seven members.

- Chancellor, Chair of Council *ex officio*
- Rector *ex officio*
- Representative appointed by the Secretary of State with responsibility for the University *ex officio*
- All members of the Board of Directors

In attendance

- Officer nominated to record decisions and take the minutes and act as secretary

Quorum and voting

A majority of members (excluding any person in attendance). The Chair has a casting vote if required.

Frequency of meetings

Council meets at least once each year to fulfil its legal responsibilities as the Board of Directors and Shareholders of the company.

To conduct its wider remit in managing the university, the University Council meets as necessary.

Extraordinary meetings may be called by the Chair or at the request of at least one third of members.

Reporting and Minutes

A formal record of decisions is taken of all meetings.

Resolutions or matters for consideration by Senate will form an item on the agenda at the next meeting of Senate.

The relationship between the Scientific Committee and Council is vital and it is expected that there is regular and effective communication between the Chairs.

Approval and modification

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Contact for Queries:

Academic Integrity Officer

Email: registry@regenteuropeanuniversity.com

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